

MAHARASHTRA STATE COUNCIL OF EXAMINATION,PUNE
OBJECTIVE QUESTION
GCC - TBC 30-WPM 14 Jul 2023 ENG 30-WPM BATCH-303
PROVISIONAL ANSWER KEY

Sr.No	Question	Option A	Option B	Option C	Option D	Provisional Answer
1	ROM Stands for - _____	Read Only Memory	Red Only Memory	Read Once Memory	Read One Memory	A
2	In email we can attach executable file.	TRUE	FALSE			A
3	Alu means _____	Automatic Logic Unit	Arithmetic Long Unit	Arithmetic And Logical Unit	None of these	C
4	Crt stand for _____	Camera Ray Tube	Cathode Ray Tube	Cathode Ram Tube	Camera Ram Tube	B
5	Ctrl + v = _____	Cut selected items	Copy selected items	Paste Copied or Cut items	Undo an action	C
6	_____ Is containing of Rows and columns.	Table	Border	Text Box	Rectangle	A
7	Ctrl + U _____	Underline the previously deleted text	Undo the last changes	Underline the document name	Underline the selected text	D
8	Ctrl+ _____ is used for Left Align	A	L	C	D	B
9	_____ is the default number of lines to drop for drop cap.	3	10	15	20	A
10	Border and shading is used to set text as a list	TRUE	FALSE			B
11	In Excel _____ Is not type of View.	Normal	Page Layout	Print Layout	Custom	C
12	What are column headings in MS Excel 2010 ?	a,b,c,.....	1,2,3,.....	A,B,C,.....	I,II,III,....	C
13	With _____ Option we can rotate text in cell.	Print	Font	Text Orientation	Open	C
14	In Worksheet each cell has assigned by one address	TRUE	FALSE			A
15	With _____Option we can rotate text in cell.	Print	Font	Text Orientation	Open	C
16	In Powerpoint ClipArt Option is available in _____ Tab.	Home	Insert	View	Review	B

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Sr.No	Question	Option A	Option B	Option C	Option D	Provisional Answer
17	State.pptx file is type of file.	MS Word	MS Excel	MS PowerPoint	MS Access	C
18	Arrange command is available in _____ group in PowerPoint	Font	Paragraph	Drawing	Editing	C
19	We can find a menu named as File at the top below PowerPoint Logo.	TRUE	FALSE			A
20	In Powerpoint Notes Master Option is available in _____ Tab.	Home	Insert	View	Review	C
21	Modem can provide both input and output information.	TRUE	FALSE			A
22	Outlook is Email Client	TRUE	FALSE			A
23	Sent Email is shown _____ Folder.	Inbox	Sent Mail	Spam	Outbox	B
24	_____ Means contains some commercial information.	gov	net	edu	com	D
25	Internet Service Provider is the long form of ISP.	TRUE	FALSE			A